



CURRENT FAMILY APPLICATION AND RE-ENROLLMENT PROCESS 2018-2019

<p>Preschool</p> <p>Timeline</p> <p>Priority Applications Accepted: January 21 – 31 Notification Letters/ Contracts Sent: March 2 FACTS Tuition Plan Changes Due March 16 (make changes online): School Fee Due: March 16 First Tuition Payment Due: May 10 or 20</p> <p>Submit by the Priority Application deadline (January 31):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Online Application (link sent in email) <input type="checkbox"/> Re-enrollment Fee \$50 <p>Submit upon acceptance:</p> <ul style="list-style-type: none"> <input type="checkbox"/> FACTS Tuition Online Contract changes, if needed <i>due March 16</i> <input type="checkbox"/> School Fee, non-refundable (\$125 preschool) <i>due March 16</i> <input type="checkbox"/> Current immunization records <i>due no later than August 1 (cannot start school without immunization records and birth certificate copy on file)</i> <input type="checkbox"/> One month's non-refundable tuition (billed by FACTS) <i>due May 10 or 20 depending on your contract</i> 	<p>Grades 1-5</p> <p>Timeline</p> <p>Re-enrollment Contracts Sent: January 8 Contract and Fees Deadline: January 20 FACTS Tuition Plan Changes Due January 20 (make changes online): First Tuition Payment Due: May 10 or 20</p> <p>Submit by the Re-enrollment deadline (January 20):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Signed and returned Re-enrollment Contract <input type="checkbox"/> Re-enrollment fee \$50 <input type="checkbox"/> School fee \$300 grades 1,2,4,5; \$400 for grade 3 (includes technology fee) <input type="checkbox"/> FACTS Tuition Plan changes if needed
<p>Other Admission Dates</p> <p>Priority Application: January 21 – 31 Open House: January 28, 12pm – 2pm Public Application: February 1 – full</p> <p>How Admission Decisions Are Made</p> <p>Saint James' admits new students on the basis of character, past academic day care or school experience, and assessment of the child's potential to profit from and contribute to the life of the School. Among qualified applicants, children are accepted in the following order: (1) current students in good standing (2) siblings of current students and pledging parishioners of Saint James' Episcopal Church (3) Priority Application applicants, and (4) all others. Applications accepted until full.</p>	<p>Prekindergarten Students</p> <p>Applying to Kindergarten</p> <p>Timeline</p> <p>Application Link Sent: January 9 Application Deadline: January 20 Parent Interviews: Prior to Feb. 1 Notification Letters/Contracts Sent: February 1 Contract and School Fee Due: February 16 FACTS Tuition Plan Changes Due (make changes online): March 16 First Tuition Payment Due: May 10 or 20</p> <p>Complete by the Kindergarten Application deadline (January 20):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Submit online Kindergarten Application and \$100 Fee (application link sent via email) <input type="checkbox"/> Schedule parent interview <p>Complete upon acceptance:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Sign and return Enrollment Contract <input type="checkbox"/> Submit School Fee \$300 <input type="checkbox"/> Make changes to FACTS Tuition Contract online if needed <input type="checkbox"/> Submit School Entrance Health Form (due before school starts)